



# Congregation Etz Chayim

4161 Alma Street, Palo Alto, CA 94306

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## Advertising in *Connections*

### Production Schedule

**Connections**, the official newsletter of Congregation Etz Chayim, is published quarterly. Advertisements are accepted on a first-come, first-served basis. Please send a check with this signed agreement and e-mail a digital copy of your advertisement or business card to Etz Chayim, preferably in jpeg format, to [connections@etzchayim.org](mailto:connections@etzchayim.org). You will be notified if your listing cannot be placed in the upcoming issue.

### Advertising Agreement

Payment in full is required with your order. If your listing cannot be placed in we will notify you and, with your permission, either hold your check until publication is possible or return your check and contact you when your payment is required. You agree to indemnify and to hold harmless Congregation Etz Chayim (the publisher) and its Officers, Directors, and Administrative Staff in the event of errors or omissions in your listing. The editor of *Connections* and the officers of Etz Chayim reserve the right, in their sole discretion, to refuse to publish any advertisement.

### Advertising Rates

Ad Size	W x H	1 Issue
Business Card	3.5 x 2	\$18
¼ page	3.5 x 4.75 or 7.25 x 2.5	\$36
½ page	7.25 x 4.75 or 3.5 x 10	\$72
Full page	7.25 x 10	\$135

### Insertion Order

Please insert my advertisement in **Connections**, the newsletter of Congregation Etz Chayim. I agree to the terms and conditions stated above. I have attached and/or emailed my camera-ready artwork.

Authorized signature				Date
Name (Please print)		Address		City
Email				Phone
<b>How Many Issues:</b>	Per Issue Price	Size of Ad	Notes	Amount enclosed \$ _____

Please make your check payable to Congregation Etz Chayim and send your ad materials and this form to: **Connections**, Congregation Etz Chayim, 4161 Alma Street, Palo Alto, California 94306.  
E-mail: [connections@etzchayim.org](mailto:connections@etzchayim.org).